

Job Description of Chief Technology Officer (CTO)

- **Post: Chief Technology Officer (CTO)**
- **No of Post:** 1 No.
- **Location:** - Mumbai
- **Qualifications Required:** - BE /B.Tech/M.Tech in Computer Science / Information Technology / Electronics / Electronics and Telecommunication or equivalent from government recognized university
- **Additional Desirable (1):-** MBA, PMP, CISA or equivalent
- **Additional Desirable (2):-** Post Graduation in Computer Science, Information Technology, Electronics & Telecommunication or equivalent
- **Exp:-** 25+ years of experience in IT domain. Experience in Software, Hardware, having Strong experience in Application life cycle, Infrastructure, Cloud, IT security. Should be well versed with working on all Software platforms, databases, hardware, cloud, networking, Firewall, IT security technologies etc.
- are preferable
- **Salary :-** Rs.40 to 45 Lacs CTC (PA)

Job Description:-

- Responsible for all technical aspects of Organization viz Software development, Infrastructure, Application, system support and IT security.
- Minimum 10 to 15 years of experience as a Senior Project / Program Manager or Technical Lead in development and implementation of large or medium scale software and infrastructure projects.
- Good experience on API development platforms
- Extensive experience in a plethora of domains, including but not limited to application development life cycle, Databases, Front-end, Server-side, Security, Infrastructure, emerging technologies, Project Management etc.
- Develop and operationalize the technology strategy. Recommend short- and long-term IT goals and objectives to leadership team.
- Provide expert and strategic advice to members of the leadership team on all IT Infrastructure and software development matters affecting the project.
- Consciously create a workplace culture that emphasizes the mission, vision, guiding principles, and values of the organization.
- Create a culture of IT professionals focused on deep business alignment, accountability for outcomes, and continuous improvement.
- Drive project implementation while balancing business, infrastructure, budget, and technology needs.

- Ensure key business strategies and processes are supported by technology systems that enable growth and flexibility.
- Effectively establish and manage the project budget. Seek and evaluate challenges, change requests, and educate stakeholders on the potential for suitable mitigation measures for timely resolution.
- Manage Software and Hardware/ cloud projects to ensure target dates and budget expectations are met. Ensure service-level requirements are met in-line with all regulatory and compliance standards.
- Demonstrate a management style that encourages mentorship, teamwork, participation, communication, and service orientation.
- Carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, training, assigning, and directing work, addressing complaints, and resolving problems.
- Experience in procurement of Software, Hardware, Infrastructure, Security products etc.
- Understanding of Service Delivery (Both technical and business aspects)
- Planning and design in setting up of Software development center, Data Center, cloud infrastructure etc.
- Work experience in the Government, Public Services or large corporate sector is a added advantage. Experience of working in project management / leading implementation of Project is added advantage.
- Global exposure in IT Domain.
- Strong written and oral communication skills in English and Marathi is a must.
- Designing, implementing Software and Hardware projects
- Focus on all software / Applications, Hardware, Network of production, UAT and Development environment for uptime & maintain all KPIs and SLAs.
- Performing capacity management by managing utilization of Servers, Network assets and updating asset records in various applications.
- Implementing change management processes for all technical, functional upgrades / changes.
- Troubleshooting of complex technical, infrastructure issues in all environments.
- Providing Root Cause Analysis (RCA) / RFO of service affecting faults. Suggest architectural improvements, design, and integration solutions, and optimization
- Comprehensive expertise in the implementation of analysis, optimization, troubleshooting and documentation of various technical / application /systems issues.
- Designing internal process improvements to automate repetitive tasks, reducing response time.
- Experience on designing a Disaster Recovery (DR).
- Expertise on Next Generation Solution designing for understanding the requirements and define a strategy for designing the complete technical solutions.
- Documentation of architectural design to various levels, scope etc.

- Consolidate the findings from the analysis and provide permanent solutions.
- Technical discussions with the stakeholders to elaborate on the areas of improvements.
- Assist team in preparation and drafting of the RFP considering Govt GR and Guidelines.
- Applying technical and functional knowledge for designing, presenting Technical and cloud solution to both existing and new projects.

Advertisement No.

1. Name in full :

[illegible]

a) Residence :

[illegible]

P	I	N
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b) Office (with Telephone No., Mobile No., e-mail address etc.)[illegible]

P	I	N
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3. a) Date of Birth :

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b) Age as on 30/06/2024 : _____ Years _____ Months _____ Days

4. Whether currently working or retired :

Indicate your category by (✓)

WORKING

RETIRED

5. Present Designation :

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(In case of retired persons, post held at the time of retirement)

6. Office/Department

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7. Scale of Pay :

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8. Present Gross Emoluments OR last emoluments in case of retired person

(Specify Basic Pay, D.A., Other Allowances etc) :

9. Qualification Details :

a) Educational / Professional Qualification:

Academic	Degree / Post – Graduation Passed	Name of the University / Institution	Year of Passing	% Marks & Class
Professional				

b) Details of affiliation with Professional Bodies/Institution/Society :

Name of the Body	Membership No.	Since when

10. Experience : Details of posts held from time to time :

Sr. No	Name of the Organization with No.of employee & Turnover	Positi on Held	Scale of Pay & Gross Emolu ments	Period		Total Experience		Nature of Job (Responsib ilities handled)*
				From	To	Years	Months	
				Total Exp.				

* Attach separate sheet if required

11. Please indicate your present level vis-à-vis your organization structure and the prospective career progression path.

12. List of Publications / academic honors received: _____

13. Any other information :

Place : _____

Date : _____

Signature of the Candidate

Note : Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.
